

STUDENT AID AWARENESS WORK TEAM

AGENDA

February 22, 2001

10:30-12:30

DESIRED OUTCOMES-

- Agreement on who should contact key stakeholders, how, with what, and by when
- Understanding of any information from the Advisory Committee meeting that is relevant to this team's work so that we can incorporate it appropriately
- Understanding of status of Quick Hits
- Agreement on questions on which Joe should proceed to do research
- Initial brainstorm list on direction for 2004
- Initial thoughts of how and when to get key stakeholder input
- Agreement on next steps

<u>WHAT</u>	<u>HOW</u>	<u>WHO</u>	<u>WHEN</u>
START-UP-	<ul style="list-style-type: none">• Review "Next Steps" and +/- from last meeting• Desired Outcomes• Agenda• Reminder of Operating Agreements	Nancy	10:30-10:40
CHARTER & PROCESS MAP	<ul style="list-style-type: none">• Review updates• Check for any additions/changes• Check for how to contact key stakeholders, who should contact them, with what, by when, & what information we should provide—(e.g. process road map, charter...)	Nancy	10:40-10:55
ADVISORY COMMITTEE MEETING	<ul style="list-style-type: none">• Report out	All who attended	10:55-11:05
QUICK HITS	<ul style="list-style-type: none">• Check status	Bill	11:05-11:15
RESEARCH QUESTIONS	<ul style="list-style-type: none">• Review brainstormed research questions and check with Joe about feasibility• Prioritize• Agree on research on which Joe should proceed	Nancy	11:15-11:45
INITIAL BRAINSTORM ON DIRECTION FOR 2004	<ul style="list-style-type: none">• Brainstorm• Agree on next steps		11:45-12:05
KEY STAKEHOLDER INPUT	<ul style="list-style-type: none">• Initial thinking about how and when to get key stakeholder input		12:05-12:15
CLOSE-	<ul style="list-style-type: none">• Next Steps/Actions		12:15-12:30

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THINGS TO DO-

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